



# **NZEMA EAST MUNICIPAL ASSEMBLY**



## **2025 ANNUAL ACTION PLAN**

Prepared by:  
**MUNICIPAL PLANNING COORDINATING UNIT (MPCU)**  
**OCTOBER 2024**

# **NZEMA EAST MUNICIPAL ASSEMBLY**

## **2025 ANNUAL ACTION PLAN**

**Date of approval ...29<sup>th</sup> October, 2024...**

**Hon. Emmanuel Ndah Kwofie  
Presiding Member**

**Emmanuel Kwasi Asamoah  
Municipal Coordinating Director**

## 2025 ANNUAL ACTION PLAN

### INTRODUCTION

Nzema East Municipal Assembly's 2025 Annual Action Plan (AAP) was prepared in line with the Medium-Term Plan at the local level to reflect consistency with the National Medium Term Development Policy Framework: **“AN AGENDA FOR JOBS: Creating Prosperity and Equal Opportunity for all 2022-2025.”**

This Medium Term Development Plan 2022-2025 in the context of the current development focus reflects development priorities and goals within the framework of the under listed goals:

- Building a prosperous society,
- Create opportunities for all,
- Safeguard the natural environment and ensure a resilient built environment
- Maintain a stable, united and safe society
- Mainstream emergency planning and preparedness into Ghana's development planning agenda at all levels to respond to potential internal and external threats (including Covid- 19)

The preparation of this plan is generated from an intense consultative process with persons and groups of variant interest at both municipal level and grassroots. This revealed the needs and aspirations of the people. The indicative cost for the implementation of the plan is estimated at **GH¢ 20,102,845.21 from all source.**

Activities, programmes and projects captured in this plan is geared towards the attainment of the overall goal which is ***“to propel an enabling socio-economic and infrastructural environment that responds to the needed quality of life of the populace and for private sector participation by creating equal opportunities for all”***

The purpose of planning is to effectively utilize the scarce resources to solve development issues. A number of issues/gaps were identified during the performance review and situational analysis under the development dimensions. ***See Annex 1.***

### Key Development Issues in the Municipality

- Inadequate Health Facilities
- Ineffective town and area councils
- Low Internally Generated Funds
- Poor state of road infrastructure and bridges
- Inadequate School Infrastructure, logistics and facilities
- Inadequate water facilities and poor water management
- Inadequate supply of Agricultural materials and modern technologies
- Inadequate support for SMEs
- Lack of skills training and employment opportunities for the youth
- Poor tourism management
- Inadequate street lights for communities
- Inadequate local schemes for communities
- Increasing impacts of climate change

## 2025 ANNUAL ACTION PLAN

S/N	Programmes	Sub- programmes (PBB)	Broad Activities/Projects (PBB)	Location	Time frame				Indicative Budget/Cost			Programme Status		Implementing Agencies/Departments /Institutions	
					Q1	Q2	Q3	Q4	GoG	IGF/ ABF A	Others	New	Ongoing	Lead	Collaboration
DIMENSION: ECONOMIC DEVELOPMENT															
Goal 1: Build a Prosperous Society															
Focus Area 1: INDUSTRIAL TRANSFORMATION															
1.	Economic Development	Trade, Industry and Tourism Service	Training of 50 interested youth in Bamboo and cane artisanal industrial Development	MunicipalWide					10,000.00		10,000.00		Ongoing	BAC	MA, BAC Other Donors
2.	Economic Development	Agriculture services and management	Pavement of 70m x 70msq floor of Bokro Cassava Processing Factory	Bokro					300,000			New		MA	BAC, GrEEen
Focus Area 2: PRIVATE SECTOR DEVELOPMENT															
3.	Economic Development	Trade, Industry and Tourism Service	Train 100 apprentices in Soap making, tie and die making, dressmaking and other handy craft	MunicipalWide							12,000		Ongoing	BAC	MA Other Donors
4.	Economic Development	Trade, Industry and Tourism Service	Organize capacity development training for 100 SMEs on credit mobilization, records keeping, customer service, etc	MunicipalWide							13,000		Ongoing	BAC	MA, FINANCIAL INSTITUTIONS, OTHER DONORS
5.	Economic Development	Agriculture services and management	Undertake extension services using mass media, durbars on climate smart Agric	FM Stations/Zonal Councils					3,500.00	0	1,000.00		Ongoing	Agri culture Dept.	MA, CSLP, OTHERS
6.	Economic Development	Agriculture services and management	Registration of farmers and supply of inputs under the planting for food and job (PFJ)s and PERD programme	All Zonal Councils					3,000.00	0	0		Ongoing	Agri culture Dept.	MA/NGOs/OTHER DONORS
7.	Economic Development	Agriculture services and management	Establishment of 20,000 seedling nurseries of coconut for 100 farmers	Axim					30,000.00		10,000.00		Ongoing	Agri culture Dept.	MA/NGOs/OTHER DONORS

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					Q1	Q2	Q3	Q4	GoG	IGF/ ABF A	Others	New	Ongoing	Lead	Collaboration
Focus Area 3: AGRICULTURE AND RURAL DEVELOPMENT															
8.	Economic Development	Agriculture services and management	Undertake field demonstrations on evolving technologies and yield improvement programmes for farmers	Municipal wide					5,000.00				Ongoing	Agri culture Dept.	ASSEMB LY MEMBER S/ CHIEFS,F ARMERS etc
9.	Economic Development	Agriculture services and management	Training local farmers on climate SMART Agriculture	Municipal wide					30,000.00			New		MA	Dept. of Agric, GrEEen
10.	Economic Development	Agriculture services and management	Undertake annual sensitization and conduct vaccination against PPR and active surveillance in livestock and poultry	Municipal wide							5,500	New		Agricult ure Dept.	MA, MAG, Donor
11.	Economic Development	Agriculture services and management	Implementation of the Rearing for Food and Jobs programme to increase production and processing poultry, piggery and livestock	Municipal Wide					15,000		10,000	New		Agricult ure Dept.	MA, MAG, Donor
12.	Economic Development	Agriculture services and management	Organize farmers day celebration						70,000			New		Agric Dept.	MA
Focus Area 4: FISHERIES AND AQUACULTURE DEVELOPMENT															
13.	Economic Development	Agriculture services and management	Sensitization and Training of interested youth in fishing and mining areas on aquaculture/fish farming and support to start up	Municipal wide					20,000		200,000	New		MA	Private Sector, Fisheris,Dept't ofAgric
Focus Area 5: TOURISM AND CREATIVE INDUSTRY DEVELOPMENT															
14.	Economic Development	Trade, Industry and Tourismservice	Routine inspection of hospitality facilities, cleaning and maintenance of major tourist sites in the Municipality	Municipal wide					10,000	15,000			Ongoing	MA	MP, OTHER
15.	Economic Development	Trade, Industry and Tourism service	Promotion and Support of Kundum and Gwira Yam Festival	Municipal wide					20,000				Ongoing	MA	Traditional Authorityiess

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					Q1	Q2	Q3	Q4	GoG	IGF/ ABF A	Others	New	Ongoing	Lead	Collaboration
DIMENSION: SOCIAL DEVELOPMENT															
GOAL 2: Create opportunities for all															
Focus Area 1: EDUCATION AND TRAINING															
1.	Social Service Delivery	Education, Youth and Sports and Library Services	Construction of 1No. 6Unit classroom block, 1No. 3-seater toilet, 1No. 2unit urinal facility, supply of 150 Dual desk and 6No. Teachers desk at Sikaneasem Methodist Basic School	Sikaneasem					1,333,820.00			New		MA	GES
2.	Social Service Delivery	Education, Youth and Sports and Library Services	Completion of 1No 6Unit classroom block and ancillaries	Attakrom					111,498.00			New		MA	GES
3.	Social Service Delivery	Education, Youth and Sports and Library Services	Construction of 1No. 6Unit classroom block and ancillaries	Abrodiem								New		MA	GES
4.	Social Service Delivery	Education, Youth and Sports and Library Services	Completion of 1No. 4Unit KG classroom block and ancillaries at Axim Methodist	Axim					29,000				Ongoing	MA	GES
5.	Social Service Delivery	Education, Youth and Sports and Library Services	Completion of 1No. 2Unit KG block and ancillaries	Gwira Sentum					199,801.61				Ongoing	MA	GES
6.	Social Service Delivery	Education, Youth and Sports and Library Services	Completion of 1No. 2Unit KG block and ancillaries	Kakusuazo					84,586.72				Ongoing	MA	GES
7.	Social Service Delivery	Education, Youth and Sports and Library Services	Construction of 1No. 3Unit classroom block and office, store and supply of 60No. dual desk and 3No teachers desk	Ajomoro Eshiem					450,000				Ongoing	MA	GES
8.	Social Service Delivery	Education, Youth and Sports and Library Services	Construction of 1No. 6Unit classroom block and ancillaries	Dibolase					705,560.62			New		MA	GES
9.	Social Service Delivery	Education, Youth and Sports and Library Services	Construction of 1No. 6Unit classroom block and ancillaries	Bekwase					700,000.00			New		MA	GES

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					Q1	Q2	Q3	Q4	GoG	IGF/ ABF A	Others	New	Ongoing	Lead	Collaboration
Focus Area 1: EDUCATION AND TRAINING															
10.	Social Service Delivery	Education, Youth and Sports and Library Services	Supply of 3,700 pupil’s desks, 150 teacher’s table/chairs, 100 cupboards, 500 Cabinets, 150 Whiteboards and 100 markers for selected schools in the municipality	Municipalwide					1,750,000.00			New		MA	GES
11.	Social Service Delivery	Education, Youth and Sports and Library Services	Maintenance and Repairs of broken furniture	Municipalwide					159,526.70			New		MA	GES
12.	Social Service Delivery	Education, Youth and Sports and Library Services	Support the organization of BECE (including annual SPAM on BECE result and internal exams	Municipal wide					4000	15,000	0	New		GES	MA, Dev’t Partners
13.	Social Service Delivery	Education, Youth and Sports and Library Services	Organize two Mock Exams for JHS Students annually	Municipal wide					30,000	0	0	New		GES	MA, NGOs,
14.	Social Service Delivery	Education, Youth and Sports and Library Services	Support my First day at school	Axim					4,000	3,000	0	New		GES	MA, NGOs, Dev’t Partners
15.	Social Service Delivery	Education, Youth and Sports and Library Services	Organize Independence Day celebration	Axim					40,000	0	30,000	New		MA	GES, Dev’t Partners
16.	Social Service Delivery	Education, Youth and Sports and Library Services	Organize STMIE workshop	Axim					10,000	10,000	0	New		GES	Dev’t Partners
17.	Social Service Delivery	Education, Youth and Sports and Library Services	Organize Teachers Awards in the municipality	Municipal Wide					0	0	180,000.00	New		GES	MA, Donors
18.	Social Service Delivery	Education, Youth and Sports and Library Services	Support for sports and culture	Axim					5,000		10,000	New		MA	GES



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					Q1	Q2	Q3	Q4	GoG	IGF/ ABF A	Others	New	Ongoing	Lead	Collaboration
Focus Area 2: HEALTH AND HEALTH SERVICES															
19.	Social Service Delivery	Public Health Services and Management	Construct 1No. Specialized center and executive ward at Axim Government Hospital	Axim					470,000			New		MA	MHD
20.	Social Service Delivery	Public Health Services and Management	Completion of 1No. Health Centre with landscaping	Apataim					100,000			New		MA	MHD, Development Partners
21.	Social Service Delivery	Public Health Services and Management	Rehabilitation of 1No. CHPS Compound	Ewuku					87,381.68			New		MA	MHD, Development Partners
22.	Social Service Delivery	Public Health Services and Management	Construction of 1 No. CHPS Compound with Staff Accommodation and landscaping	Tumentu					350,000			New		MA	MHD, Development Partners
23.	Social Service Delivery	Public Health Services and Management	Completion of 1No. Health Centre with landscaping	Asowa					150,000			New		MA	MHD
24.	Social Service Delivery	Public Health Services and Management	Construction of 1No. CHPS Compound with Staff Accommodation and landscaping	Gyampele						277,145.02		New		MA	MHD
25.	Social Service Delivery	Public Health Services and Management	Undertake Child welfare clinic an Expanded programme on immunization (EPI) services	Municipal wide							20,000	New		MHD	MA, DONOR, PARTNERS
26.	Social Service Delivery	Public Health Services and Management	Undertake school health education and services	Municipal wide					5,000		10,000	New		MHD	MA, DONOR, PARTNERS
27.	Social Service Delivery	Public Health Services and Management	Undertake education on maternal and under 5 child mortality	All Health Facilities							2,000.00	New		Health Directorate	MA

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					Q1	Q2	Q3	Q4	GoG	IGF/ABF A	Others	New	Ongoing	Lead	Collaboration
Focus Area 2: HEALTH AND HEALTH SERVICES															
28.	Social Service Delivery	Public Health Services and Management	Undertake anti malaria campaigns(especially among women) and provide support for control of Malaria, Cholera, Rabies and other disease outbreaks	Municipal wide					218,000		10,000	New		Health Directorate	MA, NGOs, Development Partners
29.	Social Service Delivery	Public Health Services and Management	Organize quarterly AIDS activities (etc.campaign) and meeting	Axim					22,553.93			New		MA	MHD,NGOs
30.	Social Service Delivery	Public Health Services and Management	Intensify sensitization at health facilities on mother to child transmission prevention (PMTCT), BCC and expand HTCprogrammes	All Health Facilities					10,000			New		Health Directorate	NGOs, Development Partners
Focus Area 3: POPULATION MANAGEMENT AND MIGRATION FOR DEVELOPMENT															
31.	Social Service Delivery	Public Health Services andManagement	Undertake family planning education in adolescent reproductive healthcare services	Schools and Health Facilities							10,000.00	New		MHD	NGOs, Dev’t Partners, Health facilities
Focus Area 4: WATER AND ENVIRONMENTAL SANITATION															
32.	Infrastructure Delivery and Management	Public Works, Rural Housing and Water Sanitation Services	Construction of 6No. Mechanized boreholes in area where streams dry up during dry seasons and in illegal mining area	Ahunyame, Asowa, Abotireye, Kutukrom, Sikaneasem Edelesuazo, etc					1,550,000	400,000			Ongoing	Donors	MA, NGOs, MWST
33.	Infrastructure Delivery and Management	Public Works, Rural Housing and Water Sanitation Services	Drilling and Mechanization of 10No. borehole within the municipality	Municipal Wide								New		MA	
34.	Infrastructure Delivery and Management	Public Works, Rural Housing and Water Sanitation Services	Completion of 3No. Mechanized boreholes	Brewire, Akyinim and Akonu					100,000				Ongoing	MA	MWST,CWSA
35.	Social Service Delivery	Environmental Health and Sanitation Services	Procure 6No. Refuse containers	Axim					240,000	160,000		New		MA	Env’tal health unit

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					Q1	Q2	Q3	Q4	GoG	IGF/ ABF A	Others	New	Ongoing	Lead	Collaboration
Focus Area 4: WATER AND ENVIRONMENTAL SANITATION															
36.	Infrastructure Delivery and Management	Public Works, Rural Housing and Water	Repair and Maintenance of Boreholes in selected communities and facilitate in the extension and expand of water to new sites	Selected Communities					309,526.7			New		MA	MWST,CWSA
37.	Social Service Delivery	Environmental Health and Sanitation Services	Purchase of sanitation and cleaning materials, support implementation of CLTS and conducting of routine cleanup campaign (Including National Sanitation Day celebration)	Axim					420,000				Ongoing	MA	Environmental Health, Dev't Partners
38.	Social Service Delivery	Environmental Health and Sanitation Services	Public Sensitization on personal and food hygiene and monitor/supervise of Environmental Service Providers	Municipal Wide					30,000	2,000			Ongoing	MA	Environmental Health, Dev't Partners
39.	Social Service Delivery	Environmental Health and Sanitation Services	Management of liquid and solid disposal site, evacuate refuse dams and maintain final dumping site (Sanitation Improvement Package (SIP)) and undertake District Wide Fumigation Exercise	Axim					1,181,850				Ongoing	MA	Environmental Health, Dev't Partners
Focus Area 5: CHILD PROTECTION AND DEVELOPMENT															
40.	Social Service Delivery	Social Welfare and Community Development	Monitoring of daycare centers	Municipal Wide					1,000				Ongoing	SW/CD	MA, NGOs
41.	Social Service Delivery	Social Welfare and Community Development	Undertake mediation in maintenance, custody and paternity cases	Municipal wide					5,500				Ongoing	SW/CD	MA, NGOs
42.	Social Service Delivery	Social Welfare and Community Development	Conduct follow up on mediated cases	Municipal wide					2,000				Ongoing	SW/CD	MA, NGOs
Focus Area 6: GENDER EQUALITY															
43.	Social Service Delivery	Social Welfare and Community Development	Support brilliant but needy student at all levels (giving priority to female)	Municipal wide					10,000		50,000		Ongoing	MA	GES, HESS, Tullow, Development Partners
44.	Social Service Delivery	Social Welfare and Community Development	Conduct public education on sexual and gender base violence and climate change effects.	Municipal wide					20,000				Ongoing	MA	Gender Desk, GrEEen Desk, NADMO

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					Q1	Q2	Q3	Q4	GoG	IGF/ ABF A	Others	New	Ongoing	Lead	Collaboration
Focus Area 6: GENDER EQUALITY															
45.	Social Service Delivery	Social Welfare and Community Development	Formation of women group and conduct reproductive health education for second cycle institutions	Municipal wide					5,000	5,000			Ongoing	MA	SW/CD MSW, Other Donors
46.	Social Service Delivery	Social Welfare and Community Development	Undertake Sensitizations in residence of mining communities on the adverse impact of child labour	Axim					2,000	5,000	10,000		Ongoing	MA	
Focus Area 7: SOCIAL PROTECTION															
47.	Social Service Delivery	Social Welfare and Community Development	Disbursement of economic support for PWDs	Municipal wide					137,860.62				Ongoing	SW/CD	MA, NGOs
48.	Social Service Delivery	Social Welfare and Community Development	Undertake home visit to vulnerable groups	MunicipalWide					1,500				Ongoing	SW/CD	MA, NGOs
49.	Social Service Delivery	Social Welfare and Community Development	Implementation of LEAP	MunicipalWide					2,000				Ongoing	SW/CD	MA, NGOs

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					Q1	Q2	Q3	Q4	GoG	IGF/ ABF A	Others	New	Ongoing	Lead	Collaboration
DIMENSION: ENVIRONMENTAL, INFRASTRUCTURE AND HUMAN SETTLEMENTS															
Goal 3: Safeguard the natural environment and ensure a resilient built environment															
Focus Area 1: MINERAL EXTRACTION															
1.	Environmental Management	Natural Resource Management	Organize MUSEC monitoring to combat illegal mining operations	MunicipalWide						10,000		New		MUSEC	MA
Focus Area 2: COASTAL AND MARINE EROSION															
2.	Environmental Management	Disaster Prevention and Management	Facilitate the establishment of marine mangroves along the coast	Coastal areas					10,000	5,000	150,000	New		FSD	MA, CSOs
Focus Area 3: ENVIRONMENTAL POLLUTION															
3.	Environmental Management	Disaster Prevention And Management	Undertake Public sensitization on indiscriminate disposal of waste	Municipal Wide						5,000	5,000	New		Env'tal Health	MA, CSOs, PRIVATE SECTOR
Focus Area 4: CLIMATE VARIABILITY AND CHANGE															
4.	Environmental Management	Disaster Prevention and Management	Organize quarterly media and community sensitization on the impact of sand winning along the coast	Axim, Bamiankor areas					1,000	4,000	0		Ongoing	NADMO	MA, Environmental Health, NGOs
5.	Environmental Management	Disaster Prevention and Management	Organize public education on the impact on Climate Change and Disaster Risk Reduction (Domestic/bush fire, and flood prevention)	Municipal Wide					13,000	0	0		Ongoing	NADMO	MA, FireService
6.	Environmental Management	Disaster Prevention and Management	Undertake tree planting exercise	Municipal Wide					5,000	5,000			Ongoing	Fore stry Comm.	MA, CSLP, Development Partners
7.	Environmental Management	Disaster Prevention and Management	Sensitization of communities on climate change and climate change adaption	MunicipalWide					10,000		20,000		Ongoing	GrEEen Desk officer.	MA, UNCDF, Development Partners,

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					Q1	Q2	Q3	Q4	GoG	IGF/ ABFA	Others	New	Ongoing	Lead	Collaboration
Focus Area 5: TRANSPORTATION: AIR, RAIL, WATER AND ROAD															
8.	Infrastructure Delivery and management	Feeder Roads and Transport Services	Reshaping of selected roads under District Road Improvement Program (40km)	Ajomoro- Gwira Area					1,000,000	100,000			Ongoing	DRIP	Private sector, Feeder roads, Works
9.	Infrastructure Delivery and management	Urban Roads and Transport Services	Facilitate the Enforcement of road traffic and road safety regulations	Municipal wide					10,000				Ongoing	Road safety dept.	DVLA, MA, SECURITY SERVICESGPS
Focus Area 6: ENERGY AND PETROLEUM															
10.	Social Service Delivery	Power distribution and Expansion	Facilitate the expansion of electricity to uncovered areas and new sites	Municipal wide						2,000		New		MA	ECG
11.	Social Service Delivery	Power distribution and Expansion	Distribution, replacement and installation of streetlights	Municipal wide					40,000		20,000	New		MA	ECG
Focus Area 7: HUMAN SETTLEMENTS DEVELOPMENT AND HOUSING															
12.	Infrastructure Delivery and Management	Spatial Planning	Completion of Street Naming and Property Addressing System	Bamiankor					50,000	0	15,000		Ongoing	Physical Planning Dept.	GIZ (GovID), MA, RPPD
13.	Infrastructure Delivery and Management	Spatial Planning	Prepare Local Plans	Ahunyame Kegyina-Elesenu					10,000		5,000.00	New		Physical Planning	GIZ (GovID), MA, RPPD
Focus Area 8: DRAINAGE AND FLOOD CONTROL															
14.	InfrastructureDelivery and management	Feeder Roads and Transport Services	Construction of 120m x 0.9m pipe Culverts and drains in flood prone areas	Axim							650,000	New		MA	GrEEn
15.	InfrastructureDelivery and Management	Spatial Planning	Undertake development control activities	Municipal Wide						8,000				Works Dept.	PPD
16.	Environmental Management	Disaster Prevention and Management	Desilting and maintenance of existing choked drains in the Municipality	Municipal Wide					100,000			New		Env'tal Health	NADMO, ZOOMLION, MA

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Focus Area 9: INFRASTRUCTURE MAINTENANCE															
17.	Infrastructure Delivery and management	Public Works, Rural Housing and Water	Rehabilitation/maintenance of staff bungalow and Assembly Offices	Axim					400,000				Ongoing	Works Dept.	MA
18.	Infrastructure Delivery and management	Public Works, Rural Housing and Water	Completion and furnishing of Assembly Hall Complex	Axim					1,379,053				Ongoing	Works Dept.	MA
19.	Infrastructure Delivery and management	Public Works, Rural Housing and Water	Completion of 1No. Police Station	Gwira Banso					21,181.03				Ongoing	Works Dept.	MA
20.	Infrastructure Delivery and management	Public Works, Rural Housing and Water	Construction of 1No. Police Station with ancillary facilities	Kutukrom					700,000				New	Works Dept.	MA
21.	Infrastructure Delivery and management	Public Works, Rural Housing and Water	Construction of 1No. Zonal Council	Kutukrom					400,000				New	Works Dept.	MA
22.	Infrastructure Delivery and management	Public Works, Rural Housing and Water	Procure 1No. Tricycle to assist in the operations of the Assembly	Axim					990,000				New	Works Dept.	MA

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DIMENSION: GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY															
Goal 4: Maintain a stable, united and safe society															
Focus Area 1: LOCAL GOVERNANCE AND DECENTRALISATION															
1.	Management and Administration	General Administration	Procurement of logistics (papers, laptops, Printer, Desktop computers,scanner and photocopier etc.)	Axim					15,000	7,000		New		MA	Procurement Unit, HR
2.	Management and Administration	Human Resource Development	Performance Management System: Capacity building on the Local Government Service (LGS) Protocols (Leave Policy, Disciplinary issues, performance appraisal etc.)	Axim					15,000			New		MA	HR
3.	Management and Administration	Human Resource	Capacity building on Minutes, Report Writing techniques,Records Mgt. and good office practice	Axim					20,000		6,500	New		MA	HR
4.	Management and Administration	Human Resource	Capacity building for Assembly members	Axim					15,000			New		MA	HR
5.	Management and Administration	Human Resource	HRMIS and Validation of Staff Reports	Axim					2,000			New		MA	HR
6.	Management and Administration	General Administration	Organize fee fixing engagements	Municipal Wide					10,000		10,000		Ongoing	MA	
7.	Management and Administration	General Administration	Organize statutory meetings and administrative meetings of the Assembly (Sub-committee, Executive Committee, General Assembly, Spatial Planning/Technical Committee, Audit committee and Zonal Council meetings)	Axim					20,000	115,000	10,000	New		MA	Development Partners



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Focus Area 1: LOCAL GOVERNANCE AND DECENTRALISATION															
8.	Management and Administration	General Administration	Internal management of the organization	Axim						200,000			Ongoing	MA	
9.	Management and Administration	General Administration	Organize Budget committee meetings	Axim					10,000			New		MA	Budget Unit/Committee
Focus Area 2: PUBLIC ACCOUNTABILITY															
10.	Management and Administration	General Administration	Jointly organize bi- annual PFM town hall Meetings with CSOs	Axim					45,000			New		MA	Partners
Focus Area 3: CIVIL SOCIETY AND CIVIC ENGAGEMENT															
11.	Management and Administration	General Administration	MCE engagement with local communities	MunicipalWide						15,000		New		MA	Media
Focus Area 4: HUMAN SECURITY AND PUBLIC SAFETY															
12.	Management and Administration	General Administration	Organize MUSEC meetings and patrols	Axim					8,000			New		MA	Security Services
DIMENSION: EMERGENCY PLANNING AND RESPONSE (INCLUDING COVID-19 RECOVERY PLAN)															
Goal 5: Mainstream emergency planning and preparedness into Ghana’s development planning agenda at all levels to respond to potential internal and external threats (including COVID-19)															
Focus Area 1: HYDROMETEOROLOGICAL THREATS															
1.	Environmental Management	Disaster Prevention and Management	Social intervention and relief for disaster victims	Municipal wide					20,000		20,000	New		NADMO	MA, Fire Service
Focus Area 2: RELIEF OPERATION AND HUMANITARIAN ASSISTANCE OF DISASTER VICTIMS															
2.	Environmental Management	Disaster Prevention and Management	Equip NADMO with Logistical support to monitor and report on the activity of sand weaning	Municipal wide						10,000		New		MA	NADMO, DONORS

S/N	Programmes	Sub- programmes (PBB)	Broad Activities/Projects (PBB)	Location	Time frame				Indicative Budget/Cost			ProgrammeStatus		Implementing Agencies/Departments /Institutions	
					Q1	Q2	Q3	Q4	GoG	IGF/ ABF A	Others	New	Ongoing	Lead	Collaboration
DIMENSION: IMPLEMENTATION, COORDINATION, MONITORING AND EVALUATION															
Goal 6: Improve delivery of development outcomes at all levels															
Focus Area 1: IMPLEMENTATION AND COORDINATION															
1.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Preparation of 2026-2029 Medium Term Development Plan (MTDP)	Administration					90,000			New		MPCU/ MA	
2.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Review & Preparation of 2026 Annual Action Plan	Administration					10,000	10,000	10,000	New		MPCU/ MA	CSOs and Development Partners
3.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Preparation of 2026 Budget	Administration					25,000			New		Budget committee	MA
4.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Preparation of 2024 Strategic WASH Master plan	Administration						10,000	156,000		Ongoing	MPCU	CSOs and Development Partners
Focus Area 2: MONITORING AND EVALUATION															
5.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Undertake quarterly MPCU meeting and project/ programmes monitoring and evaluation	Axim					20,000			New		MPCU	MA
6.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Prepare and submit Monthly, quarterly, and annual progress and financial reports	Axim					20,000			New		MA	MPCU

